

Coronavirus Risk Assessment – SRB

	Hazard	Risk	Initial Rating – L, M, H	Control Measures to Reduce Risk	Responsibility	Further Actions	Final Rating – L, M, H
Illness	Unwell children and staff.	<p>Coronavirus may enter the SRB and spread to other children and staff.</p> <p>Pupils can't be collected for a long period of time as parents do not drive – children have to remain in SRB for substantial amount of time until collected increasing risk of contamination</p>	High	<ul style="list-style-type: none"> On entry to the school, children and staff asked whether they feel fit and well and whether they have a cough. Parents told to check their children before coming to school for a temperature/cough. Children and staff to identify immediately if they begin to feel unwell. Children are taught what the potential symptoms could be so they can recognise them. If a child feels unwell to isolate in one room until collected or go home. Room to be deep cleaned afterwards. 	First Aid trained TA under direction of the teacher.	<p>Another replacement staff member to be called in to cover.</p> <p>If multiple staff have to go home, all children are sent home. If required all children and staff to follow the current guidance on Self Isolation.</p> <p>Parents to be informed – if symptoms are related to coronavirus parents (or staff if staff are unwell) must book test and inform SRB of outcome. Pupil not to return to SRB until this has been undertaken and negative result.</p>	Medium

	<p>2. Spread of the virus</p>	<p>Coronavirus spreads quickly when people are in large groups.</p>	<p>High</p>	<ul style="list-style-type: none"> • Children reminded of 'safe space' when lining up etc. • Wherever possible, children are to work in small groups so that contact is reduced with others. • Children to maintain social distancing whilst eating lunch and whilst playing as best possible. • Rooms occupied to be ventilated with fresh air; weather permitting. • Staff to communicate maintaining the 2-meter social distancing where possible. • Meetings, if necessary, to be conducted by Teams on Office 365. • Only 2 people in the staffroom at one time and social distancing measures applied. • Mugs etc should be washed in the dishwasher. • Children to have own labelled water bottles. 	<p>Staff</p>	<p>Inform parents if any case is confirmed.</p> <p>Deep clean to be completed.</p> <p>Inform the team who may have had contact with the person.</p> <p>Staff and pupils to follow current guidance on Self-Isolation if required</p>	<p>High</p>
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Hygiene	3. Handwashing	Handwashing procedures may not be followed and will cause the virus to spread.	High	<ul style="list-style-type: none"> • Signs up in working areas and toilets – words and pictures • Children regularly reminded/shown how to wash their hands with their designated staff member. • Children to be regularly reminded of the importance of good hand hygiene. 	Teachers and TAs	<p>Any child refusing to follow procedures will be offered the use of hand sanitiser or wipes.</p> <p>If still non-compliant child to be reminded of why we need to wash hands. Child to be given own set of resources which will be isolated and cleaned at the end of the day. Parents to be informed before the child goes home.</p> <p>Staff to reflect on why the child is non-compliant and remove barriers where possible.</p>	Low
	4. Sanitising	The virus contaminating surfaces.	High	<ul style="list-style-type: none"> • Children and staff wash and sanitise their hands frequently, and at the change of any activity. Directed by staff. • Tables and chairs are to be sanitised regularly. • Daily deep clean of the area of school the children have been using. 	Teachers, TAs and pupils	Ensure new cloths and gloves are used when cleaning.	Medium
	5. Sharing resources	Children may pick up the virus by sharing resources.	High	<ul style="list-style-type: none"> • Provide each pupil with their own key resource pack – pencil, whiteboard, pen etc. Pupils not to share this with anyone else. Clean at the end of the day • Outside equipment is cleaned after each use 	Teachers and TAs	Any child repeatedly refusing to follow procedures will not be allowed to share resources with the other children. Any resources they have used will be isolated	Medium

						and cleaned separately at the end of the day. Parents will be informed before the child goes home.	
	6. Clothing	Coronavirus can linger on clothing.	High	<ul style="list-style-type: none"> Share with parents, children and staff that fresh clothing should be worn daily. The children are expected to be wearing their uniforms. Ideally clothing should be removed and it is recommended that clothes are washed on return to home. 	Staff and parents.	Any child or staff member coming into school in soiled clothing will be given a reminder to change their clothes regularly. Parents of the children will be informed at the end of the day and asked to be in clean clothes for the following day.	Medium
	7. Maintaining supplies	The school runs out of hygiene and cleaning supplies.	Medium	<ul style="list-style-type: none"> Report cleaning issues directly to the caretaker or head teacher via email or phone. Staff in the SRB to ensure low stocks are reported before running out to enable them to be replaced in a timely way. 	Staff, caretaker, Nurse cleaning	In the unlikely event of a supply shortage, any suitable alternative such as washing up liquid can be used.	Low
Behavioural Issues	8. Aggression and contamination.	Specific children may contaminate staff, or other children, through close contact physical aggression, biting and/or spitting.	High	<ul style="list-style-type: none"> An individual risk assessment will be written for any child known to exhibit these behaviours, before they can be admitted into school. (Currently this is IR) The risk assessment should identify the child's potential triggers, strategies and early signs which indicate the child is not managing. 	SENDCo, Teacher and TA	Report incidents of physical management to head using cpoms. If this is recurring decisions to be made for future safety of staff and pupils. In the unlikely event a child or staff member has been	High

				<ul style="list-style-type: none"> • Staff to be aware of changes/indications things are not going well for a pupil and act accordingly – guide to an alternative space quickly and quietly and use Thrive activities to regulate where best possible. • Should physical management be required staff to change PPE and ensure hands are washed. • Face shields to be worn by those working on a 1.1. basis with pupils if they wish. These are available to all. 		contaminated, they will remain at home in isolation for 14 days.	
	9. Contamination	Faecal smearing	Low Currently not a risk with pupils who are attending. May differ with new pupils on entry.	<ul style="list-style-type: none"> • An individual risk assessment will be written for any child known to exhibit these behaviours and a tailored hygiene plan developed, before they can be admitted into school. 	Staff, caretaker, Nurse cleaning	If faecal touching, smearing or eating has occurred, the child will go to the designated isolation room. Remove other children and staff for any contaminated areas. Deep clean arranged with cleaning provider.	Medium
Staffing	10. Shortages	Too many staff are unwell at one time to maintain staffing levels in the school.	Medium	<ul style="list-style-type: none"> • Potential staff shortages will be flagged to the Headteacher immediately. • Alternative staff will be found. 	Senior leadership	In the event of staffing shortages, the SRB will close until safe staffing levels can be established.	Medium
	11. Excessive mental pressure	Threat of the virus may cause staff increased levels of anxiety.	High	<ul style="list-style-type: none"> • Staff members are free to phone or email the schools' designated Mental Health Champion (DB) 	Staff, MH Team Leaders.	MH champion to share significant general concerns with senior leaders.	Medium

				<ul style="list-style-type: none"> • Staff to contact senior leaders around concerns • Head teacher to contact HR or Coronavirus Help line for advice, where needed. 		Senior leaders to review plans if necessary.	
	12. Visiting staff from home schools or external agencies.	Increase of 'bubbles' and widening potential for contamination	High	<ul style="list-style-type: none"> • All home school staff to have a copy of risk assessment. • Home school staff to attend on designated day and to come to the SRB from home as opposed to school setting – to agree this with home schools. • Home schools to provide SRB with their school risk assessments. • Home school staff to wear PPE provided by the home school on entry and to dispose of this safely or sanitise before going home. • Upon entry to wash hands and sanitise with hand gel. • Limit items brought in from home i.e. one bag only. • Home school staff to support pupil from their school only. Where possible not to support with any physical management or contact with other pupils or staff. • Laminated sign to be displayed in window of front door to SRB advising on the conditions of entry for visitors. 	Home schools	DB to discuss this with home schools – add/adapt in accordance to DFE guidelines.	Medium

Transport	13 External Transport providers	Further physical contact and widening interaction with others outside school and family. Further spread of virus. Social distancing not adhered to	High	<ul style="list-style-type: none"> Parents are entitled to bring pupils in to the SRB and collect at home time. Parents may be eligible to access the SRB county mileage claim scheme (county will pay mileage to and from the SRB if parents/carers bring children in and collect) When using the taxi service; where possible 1 pupil per car with escort and driver to be seated in the front. 	Parents/carers, county transport.	Discuss with parents whether they are able to provide own transport. School Transport to adhere to the current county transport guidelines.	Medium
New pupils	14 New pupils starting at the SRB periodically.	Limited knowledge of pupil SEMH presentation.	Medium	<ul style="list-style-type: none"> All staff working in the SRB to read referral and supporting documents for those who have been accepted for placement at the SRB. Should needs of pupil display in very physical manner and be of cause for concern individual risk assessment to be developed. SRB staff to revisit the Covid-19 safety measures and importance of good hygiene measures with all new children and home school staff. 	Teacher, Tas and Senior Management	Individual risk assessment created if needed.	Medium

	15 Parent welcome meetings	Increasing bubbles increasing risk of contamination	Medium	<ul style="list-style-type: none"> • Parent meetings are usually held prior to pupil attendance. This will need to be supported by ongoing/updated guidelines. • Virtual meetings, emails and photos of the SRB to be sent to parents/carers if visits are deemed unfit. • Where visits can take place these should be after school when no other pupils are present. Ensure social distancing maintained and cleaning follows parent/carer departure. • Paperwork to be completed, where possible, during visit and remain in the SRB. 	Teacher, Head, Sendco	Adapt to meet guidelines as and when.	Low
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