



Watton Westfield Infant and Nursery School, West Road, Watton, Norfolk, IP25 6AU

<http://watton.corvuseducation.com>

Tel: 01953 882669 Fax: 01953 881602 Email: [office@westfield.norfolk.sch.uk](mailto:office@westfield.norfolk.sch.uk)

Executive Headteacher: Mrs A Lightbown

Headteacher: Mrs H Kemp

20<sup>th</sup> March 2020

Dear Parent or Carer of \_\_\_\_\_,

As you will be aware, school will be closed with effect from home time today.

We are aware your child is entitled to Free School Meals and can offer you the following arrangement from Monday 23<sup>rd</sup> March 2020:

School can provide a daily packed lunch of a cheese sandwich, piece of fruit, salad bag and biscuit to be collected during a designated strict 15minute time slot. Time slots are allocated to assist with social distancing and to avoid large numbers of people arriving at school together.

Lunches will need to be ordered by each Wednesday for the following week by email to [office@westfield.norfolk.sch.uk](mailto:office@westfield.norfolk.sch.uk).

Please confirm by email to the school office, as above, if you wish to order free packed lunches for your child for next week **by 1pm today**, 20<sup>th</sup> March. We will advise you of your time slot on confirmation of your lunch order.

If you, or anyone in your household, is showing possible Covid 19 symptoms, and you are self - isolating, please arrange for somebody to collect your child's meal for you during your designated time slot.

Your sincerely,

Mrs H Kemp

Headteacher



Registered in England & Wales No 10523505. Registered office: Manor Road, Long Stratton, Norwich NR15 2XR



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